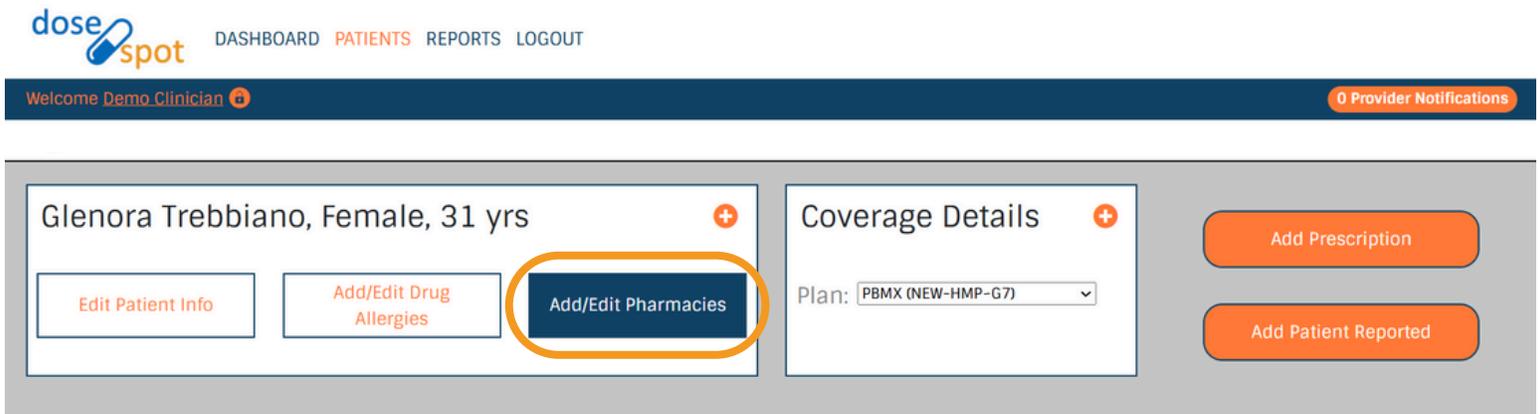




# How To: Manage Patient Pharmacies

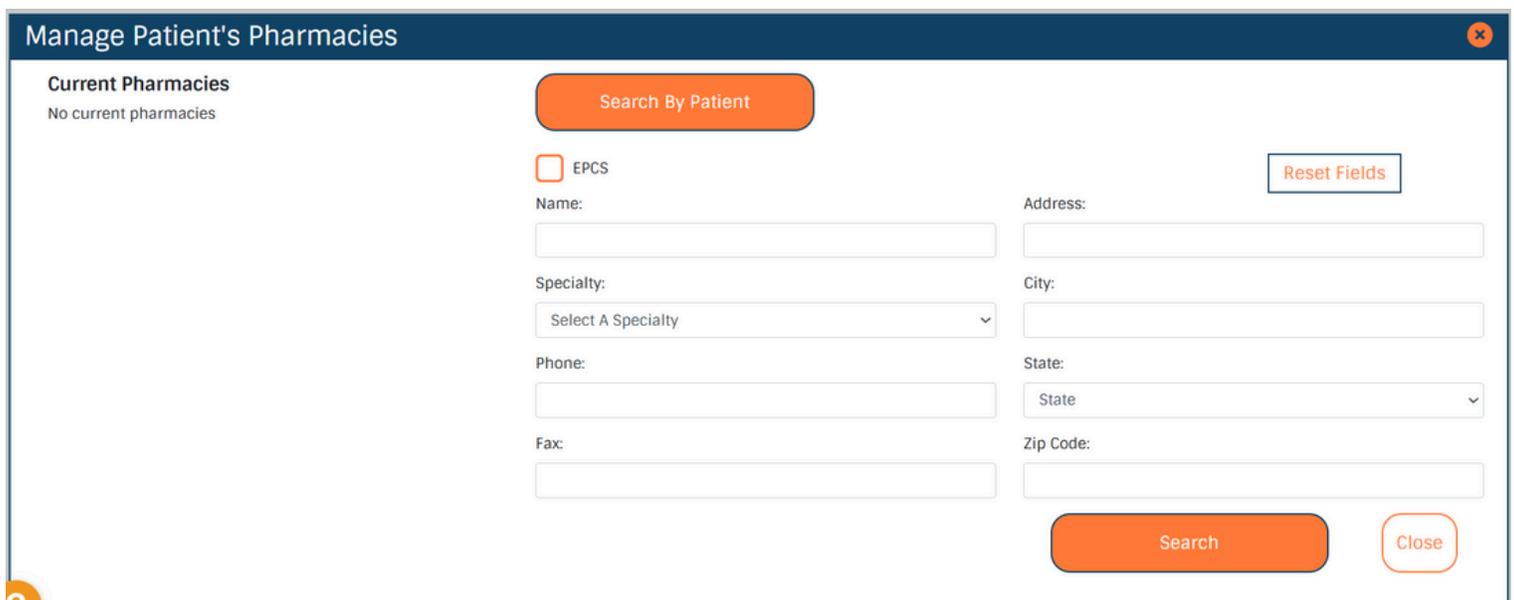
In this guide, you will learn how to quickly set up a preferred pharmacy or use our powerful search tool to explore alternative locations, ensuring prescriptions are sent where it's most convenient for your patients.

1. To add or edit a patient's pharmacies, click on the **Add/Edit Pharmacies** section of the patient's landing page.



2. Next, you'll see the **pharmacy search box**, where you can enter the pharmacy name, address, phone number, or other details to find the correct location.

**Note:** We suggest using as little information as possible in your search, in case the pharmacy's details have changed.



3. Once you click on **Search**, a list of pharmacies will be displayed for you to select from. Click on the pharmacy you wish to add to the patient profile.

### Pharmacy Results

<b>Silver Rod Pharmacy - Brooklyn, NY</b> 6404 18th Ave Brooklyn, NY 11204-3729 (718) 236-5705 Fax: (718) 234-0961 Retail EPCS	<b>Brooklyn @ Gates Pharmacy</b> 92 Gates Ave Brooklyn, NY 11238 (347) 425-1221 Fax: (347) 425-1200 Retail, Specialty Pharmacy, Long-Term Care Pharmacy EPCS	<b>Brooklyn</b> 8312 3rd Ave. Brooklyn, NY 11209 (718) 748-2177 Fax: (718) 748-2188 Retail
<b>HHS BROOKLYN PARK CLINIC PHARMACY</b> 7650 Zane Ave North Brooklyn Park, MN 55443 (612) 873-8800 Fax: (612) 873-8802 Retail EPCS	<b>MetroHealth Old Brooklyn Retail Pha</b> 4229 Pearl Rd. Room SM 2-80 Cleveland, OH 44109 (216) 957-6337 Fax: (216) 957-2160 Retail EPCS	<b>Brooklyn Pharmacy</b> 101 E Front St Brooklyn, IA 52211-7721 (641) 522-7222 Fax: (641) 522-7767 Retail EPCS
<b>SOUTH BROOKLYN HEALTH</b> 2601 Ocean Pkwy Brooklyn, NY 11235 (718) 616-4078 Fax: (718) 616-4156 Retail EPCS	<b>MEDMINDER PHARMACY- BROOKLYN</b> 5369 KING'S HIGHWAY BROOKLYN, NE 11203 (800) 203-6286 Fax: (732) 544-7215 Retail EPCS	

4. Once the pharmacy is selected, it will show up on the left side of the screen, and you will be able to set it as the default.

### Manage Patient's Pharmacies

**Current Pharmacies**  
**Brooklyn @ Gates Pharmacy**   
92 Gates Ave  
Brooklyn, NY 11238  
(347) 425-1221  
Fax: (347) 425-1200  
Retail, Specialty Pharmacy, Long-Term Care Pharmacy  
EPCS  
 Set As Default

**Search By Patient**  
 EPCS  
Name:  Address:   
Specialty:  City:   
Select A Specialty 

5. You can manage multiple pharmacies within a patient's profile. The default pharmacy will be automatically applied to future prescriptions, but any additional pharmacies you've added will be available to select during the prescribing process if you need to make a change.

**Note:** Only pharmacies that have been added to the patient's profile will be available for selection during the prescribing process.

**Pharmacy Information**  
Brooklyn @ Gates Pharmacy  
92 Gates Ave  
Brooklyn, NY

Mail To Patient

Effective Date

Patient Directions\*

Dispense\*      Dispense Unit\*      Refills\*      Days Supply \*

     Tablet           

Show Pharmacy Notes       No Substitutions       Urgent

**Change Pharmacy**

Pharmacy Name	City/State	Specialties	Is EPCS?
<input type="checkbox"/> Silver Rod Pharmacy - Brooklyn, NY	Brooklyn, NY	Retail	Yes
<input checked="" type="checkbox"/> Brooklyn @ Gates Pharmacy	Brooklyn, NY	Retail, Specialty Pharmacy, Long-Term Care Pharmacy	Yes
<input type="checkbox"/> Brooklyn	Brooklyn, NY	Retail	No